

North Carolina Forestry Association

The state's oldest forest conservation organization - since 1911

www.ncforestry.org - phone (800) 231-7723 - fax (919) 832-6188

July 23, 2020



Dear Exhibitor:

The North Carolina Forestry Association's Annual Meeting will be held at Biltmore Estate in Asheville, North Carolina on October 7-9, 2020. Our annual meeting attracts over 250 forestry leaders and representatives from the forest products industry in North Carolina.

The format for this year's meeting seeks to blend entertainment with an excellent speaking program. There will be a speaking program on Wednesday afternoon and Thursday morning. Wednesday night there will be a reception/dinner at the Biltmore Estate; Thursday afternoon participants will be free to explore the Asheville area, followed by an awards dinner on Thursday evening. The meeting concludes on Friday, October 9th with a meeting of the NCFA's Board of Directors.

Exhibitors can set up Wednesday morning, beginning at 10:00 am, prior to the start of the meeting. *Exhibitors have access to all of the events with their registration fee.* Exhibitors can take down their displays Thursday night or Friday morning. We will include breaks throughout our meeting so our members will have the time to interact with our exhibitors. The NCFA will once again be uploading a meeting app that will include all of our Annual Meeting exhibitors.

A full registration sheet is enclosed – remember one full registration for the meeting is included in the exhibitor contract – but we need you to complete this form for our planning.

You should call Biltmore Estate at (828) 779-6277 to make your room reservation.

Please mention that you are with the NCFA to receive the special room rate, the code is FRA. Reservation deadline is 5pm September 6, 2020

If you have any questions, please contact John Hatcher at jhatcher@ncforestry.org or call our office at (800) 231-7723 ext. 5.

Thank you for your support of our 2020 Annual Meeting!

Sincerely,

John Hatcher

EXHIBITOR'S AGREEMENT

I wish to reserve table exhibit space at the 2020 North Carolina Forestry Association Annual Meeting, October 7 – October 9, 2020.

COMPANY NAME _____

NAME OF EXHIBITOR _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE (____) _____ FAX (____) _____ E-MAIL _____ @ _____

SIGNATURE _____

Exhibit Fees Includes one full meeting registration

\$1,000 Single space for NCFA member (1 – 6 or 8 foot skirted table w/2 chairs)

\$1,600 Double space for NCFA member (1 – 6 or 8 foot skirted table w/2 chairs)

Indicate if 120v electrical outlet needed ___ yes

Spouse Registration Must accompany an exhibitor.

\$200 Includes all events listed below. Please check the box if you plan on attending.

Wednesday Reception and Dinner at the Biltmore Estate

Thursday Continental Breakfast

Thursday President's Reception, Awards Dinner and Entertainment

Name of Spouse _____

City (if different than exhibitor) _____ State (if different than exhibitor) _____

Additional Exhibitor Registration

\$350/person Full registration includes all events listed below.. Please check the box if you plan on attending.

Wednesday Reception and Dinner at the Biltmore Estate

Thursday Continental Breakfast

Thursday President's Reception, Awards Dinner and Entertainment

Name of Exhibitor(s) _____

City (if different than exhibitor) _____ State (if different than exhibitor) _____

PAYMENT OPTIONS

Check or money order payable to NCFA enclosed

Charge to my Visa Mastercard American Express Discover

Name on card: _____ Card #: _____ / _____ / _____ / _____

Exp. Date: _____ / _____ CCV Code: _____

Credit card billing address (no P.O. Box): _____

Billing Account ZIP CODE _____

Total fee enclosed \$ _____

Mail to: N.C. Forestry Association, 1600 Glenwood Avenue, Suite I, Raleigh, NC 27608 or FAX to (919) 832-6188.